# INDIAN RIVER MOSQUITO CONTROL DISTRICT Financial Report for

September 1 – September 30, 2021

I.	Income			\$5,952.00
II.	Disbursem	ents		
	a.	Local Funds (13630-13683& dd12187-dd12269)	\$488,003.56	
	b.	Non-direct-deposit payroll (13641,13691)	\$3,620.10	
	c.	State Funds (3107,3108)	<u>\$29,441.41</u>	
	d.	Total Disbursements		- <u>\$521,065.07</u>
	e.	Net		-\$515,113.07
III.	Change in	cash position from last month	-\$485,236.91	
IV.	Bank balan	ice (all accounts)	\$2,336,402.81	
	a.	Less reserves and contingency	<u>- \$691,224.09</u>	
V.	Total availa	able cash	\$1,645,178.72	

Туре	Date	Num	Memo	Credit
1050 Seacoast	Oper-4941 & 98	31	:	
Paycheck	09/02/2021	Sep 21		
Paycheck	09/02/2021	Sept21		
Paycheck	09/02/2021	Sept 2021		
Paycheck	09/02/2021	dd12187	Direct Deposit	
Paycheck	09/02/2021	dd12188	Direct Deposit	
Paycheck	09/02/2021	dd12189	Direct Deposit	
Paycheck	09/02/2021	dd12190	Direct Deposit	
Paycheck	09/02/2021	dd12191	Direct Deposit	
Paycheck	09/02/2021	dd12192	Direct Deposit	
Paycheck	09/02/2021	dd12193	Direct Deposit	
Paycheck	09/02/2021	dd12194	Direct Deposit	
Paycheck	09/02/2021	dd12195	Direct Deposit	
Paycheck	09/02/2021	dd12196	Direct Deposit	
Paycheck	09/02/2021	dd12197	Direct Deposit	
Paycheck	09/02/2021	dd12198	Direct Deposit	
Paycheck	09/02/2021	dd12199	Direct Deposit	
Paycheck	09/02/2021	dd12200	Direct Deposit	
Paycheck	09/02/2021	dd12201	Direct Deposit	
Paycheck	09/02/2021	dd12202	Direct Deposit	
Paycheck	09/02/2021	dd12203	Direct Deposit	
Paycheck	09/02/2021	dd12204	Direct Deposit	
Paycheck	09/02/2021	dd12205	Direct Deposit	
Paycheck	09/02/2021	dd12206	Direct Deposit	
Paycheck	09/02/2021	dd12208	Direct Deposit	
Paycheck	09/02/2021	dd12209	Direct Deposit	
Paycheck	09/02/2021	dd12210	Direct Deposit	
Paycheck	09/02/2021	dd12211	Direct Deposit	
Paycheck	09/02/2021	dd12212	Direct Deposit	
Paycheck	09/02/2021	dd12213	Direct Deposit	
Paycheck	09/02/2021	dd12214	Direct Deposit	
Paycheck	09/02/2021	dd12215	Direct Deposit	
Paycheck	09/16/2021	dd12216	Direct Deposit	
Paycheck	09/16/2021	dd12217	Direct Deposit	
Paycheck	09/16/2021	dd12218	Direct Deposit	
Paycheck	09/16/2021	dd12219	Direct Deposit	
Paycheck	09/16/2021	dd12220	Direct Deposit	
Paycheck	09/16/2021	dd12221	Direct Deposit	
Paycheck	09/16/2021	dd12222	Direct Deposit	
Paycheck	09/16/2021	dd12223	Direct Deposit	
Paycheck	09/16/2021	dd12224	Direct Deposit	
Paycheck	09/16/2021	dd12225	Direct Deposit	
Paycheck	09/16/2021	dd12226	Direct Deposit	
Paycheck	09/16/2021	dd12227	Direct Deposit	

Туре	Date	Num	Memo	Credit
Paycheck	09/16/2021	dd12228	Direct Deposit	
Paycheck	09/16/2021	dd12229	Direct Deposit	
Paycheck	09/16/2021	dd12230	Direct Deposit	
Paycheck	09/16/2021	dd12231	Direct Deposit	
Paycheck	09/16/2021	dd12232	Direct Deposit	
Paycheck	09/16/2021	dd12233	Direct Deposit	
Paycheck	09/16/2021	dd12234	Direct Deposit	
Paycheck	09/16/2021	dd12235	Direct Deposit	
Paycheck	09/16/2021	dd12236	Direct Deposit	
Paycheck	09/16/2021	dd12237	Direct Deposit	
Paycheck	09/16/2021	dd12238	Direct Deposit	
Paycheck	09/16/2021	dd12239	Direct Deposit	
Paycheck	09/16/2021	dd12240	Direct Deposit	
Paycheck	09/16/2021	dd12241	Direct Deposit	
Paycheck	09/16/2021	dd12242	Direct Deposit	
Paycheck	09/30/2021	dd12243	Direct Deposit	
Paycheck	09/30/2021	dd12244	Direct Deposit	
Paycheck	09/30/2021	dd12245	Direct Deposit	
Paycheck	09/30/2021	dd12246	Direct Deposit	
Paycheck	09/30/2021	dd12247	Direct Deposit	
Paycheck	09/30/2021	dd12248	Direct Deposit	
Paycheck	09/30/2021	dd12249	Direct Deposit	
Paycheck	09/30/2021	dd12250	Direct Deposit	
Paycheck	09/30/2021	dd12251	Direct Deposit	
Paycheck	09/30/2021	dd12252	Direct Deposit	
Paycheck	09/30/2021	dd12253	Direct Deposit	
Paycheck	09/30/2021	dd12254	Direct Deposit	
Paycheck	09/30/2021	dd12255	Direct Deposit	
Paycheck	09/30/2021	dd12256	Direct Deposit	
Paycheck	09/30/2021	dd12257	Direct Deposit	
Paycheck	09/30/2021	dd12258	Direct Deposit	
Paycheck	09/30/2021	dd12259	Direct Deposit	
Paycheck	09/30/2021	dd12260	Direct Deposit	
Paycheck	09/30/2021	dd12261	Direct Deposit	
Paycheck	09/30/2021	dd12262	Direct Deposit	
Paycheck	09/30/2021	dd12263	Direct Deposit	
Paycheck	09/30/2021	dd12264	Direct Deposit	
Paycheck	09/30/2021	dd12265	Direct Deposit	
Paycheck	09/30/2021	dd12266	Direct Deposit	
Paycheck	09/30/2021	dd12267	Direct Deposit	
Paycheck	09/30/2021	dd12268	Direct Deposit	
Paycheck	09/30/2021	dd12269	Direct Deposit	

7:04 AM 10/05/21 Accrual Basis

Туре	Date	Num	Memo	Credit
Paycheck Paycheck	09/02/2021 09/30/2021	13641 13691	*	724.49 2,895.61
Total 1050 Sea	coast Oper-4941	& 9831		3,620.10
<b>1070 RBC Ope</b> Total 1070 RB0	erating Acct C Operating Acct			
TOTAL				3,620.10

Туре	Date	Num	Name	Memo	Amount
1050 Seacoast O	per-4941 & 9831				
Liability Ch	09/01/2021		QuickBooks Payroll Service	Created by Payroll Service on 08/	-49,299.52
Liability Ch	09/15/2021		QuickBooks Payroll Service	Created by Payroll Service on 09/	-45,243.71
Liability Ch	09/29/2021		QuickBooks Payroll Service	Created by Payroll Service on 09/	-48,335.77
Liability Ch	09/03/2021	EFT	I.R.M.C.DLocal	59-6001309	-18,592.62
Liability Ch	09/02/2021	EFT	Child Support		-507.39
Liability Ch	09/03/2021	EFT	Nationwide Retirement Solutions	0025223001	-2,397.05
Liability Ch	09/03/2021	EFT	Nationwide Retirement Solutions	0025223001	-1,465.00
Liability Ch	09/03/2021	EFT	Florida Retirement System	420000041009- August 2021 Reti	-21,375.23
Liability Ch	09/17/2021	EFT	I.R.M.C.DLocal	59-6001309	-16,677.60
Liability Ch	09/16/2021	EFT	Child Support		-507.39
Liability Ch	09/17/2021	EFT	Nationwide Retirement Solutions	0025223001	-2,394.52
Liability Ch	09/17/2021	EFT	Nationwide Retirement Solutions	0025223001	-1,265.00
Liability Ch	09/30/2021	EFT	I.R.M.C.DLocal	59-6001309	-18,976.14
Liability Ch	09/30/2021	EFT	Child Support		-209.64
Liability Ch	09/30/2021	EFT	Nationwide Retirement Solutions	0025223001	-2,160.22
Liability Ch	09/30/2021	EFT	Nationwide Retirement Solutions	0025223001	-1,265.00
Liability Ch	09/30/2021	EFT	Florida Retirement System	420000041009- Sept 2021 Retire	-31,554.03
Check	09/01/2021	13630	Cintas Cornoration No. 2	Inv # 4093932111 Payer # 14087	-384.39
Check	09/01/2021	13631	Cleaning By Mina, LLC	Inv # 39 - September 2021 Maint	-1,003.10
Check	09/01/2021	13632	Everglades Equipment Group	Acct # INDIA024 Inv # P39364 (	-63.21
Check	09/01/2021	13633	FedEx	Acct # 2040-7929-3 Inv # 7-477	<del>-</del> 7.99
Check	09/01/2021	13634	Fisher Scientific Co. LLC	Acct # 212441-001 Order # D123	-408.95
Check	09/01/2021	13635	Florida Heart CPR	Inv # 3275 ASHI First aid/CPR/A	-966.00
Check	09/01/2021	13636	Goodyear Auto Service #6626	Inv # 059213 Truck 323 (4) 245/7	-758.83
Check	09/01/2021	13637	Grainger	Acct # 807931407 (2) v belt tensi	-127.44
Check	09/01/2021	13638	Lowe's	Acct 2096 Inv # 956841 Kolky ult	-44.44
Check	09/01/2021	13639	Thomas R. Summersill, Inc	Inv # 02364-M21-APL Aerial Larv	-10,672.00
Check	09/01/2021	13640	Staples Advantage	Acct #ATL1067547 inv # 806331	-83.27
Check	09/08/2021	13642	Adapco, Inc	Inv # 129757 - (24) Vectobac GS	-43,526.00
Check	09/08/2021	13643	Cintas Corporation No. 2	Inv # 4094592405 Payer # 14087	-384.39
Check	09/08/2021	13644	CIT-Copier Contract	Inv # 38380829 - September 202	-199.23
Check	09/08/2021	13645	Everglades Equipment Group	Acct # INDIA024 Inv # P39835 F	-62.22
Check	09/08/2021	13646	Waste Management, Inc of Florida	Customer # 9-18548-52001 Inv #	-209.87
Check	09/08/2021	13647	Home Depot Credit Services	Acct # 6035322501565166 Inv #	-108.91
Check	09/08/2021	13648	FedEx	Acct # 2040-7929-3 Inv # 7-485	-7.99
Check	09/08/2021	13649	MasterCard	Acct # 1603 - Intuit QB payroll mo	-7,000.19
Check	09/15/2021	13650	Clarke Mosquito Control Products	Inv # 5097920 Censor 1,000 lb ba	-98,715.59
Check	09/15/2021	13651	AT&T	Acct # 77256223930870454~ Loc	-242.39
Check	09/15/2021	13652	Board of County Commissioners	Fuel Charges Aug 2021 Unleade	<i>-</i> 5,915.63
Check	09/15/2021	13653	Cintas Corporation No. 2	Inv # 4095168735 Paver # 14087	-384.39
Check	09/15/2021	13654	Goodyear Auto Service #6626	Inv # 059367 (1) 235/85/16 trailer	-138.94
Check	09/15/2021	13655	Grainger	Acct # 807931407 Dayton 20hp	-1,168.76
Check	09/15/2021	13656	Cole Auto Supply	Acct # 1642 window regulator for	-826.62
Check	09/15/2021	13657	Goodyear Auto Service #6626	Inv # 059371 (4) 235/85/16 Equi	-506.72
Check	09/15/2021	13658	Meeks Plumbing Inc	Inv # 0204530-IN Pump out and	-380.00
Check	09/13/2021	13659	FedEx	Acct # 2040-7929-3 Inv # 7-493	-33.10
Liability Ch	09/17/2021	13660	American Fidelity-Products	MCP#64213 Inv#D352377 Sept 2	-2,344.94
Liability Ch	09/17/2021	13661	American Fidelity Assurance Company	MCP#64213 Inv#66010813A Sep	-743.05

Туре	Date	Num	Name	Memo	Amount
Liability Ch	09/17/2021	13662	Texas Life Insurance Company	SS0A9H- Sept 2021 Contribution	-239.54
Check	09/22/2021	13663	Audrey's Feed & Tack	Order # G3TYE5AKTS1B4 (20) e	-312.60
Check	09/22/2021	13664	Cintas Corporation No. 2	Inv # 4095884419 Payer # 14087	-384.39
Check	09/22/2021	13665	Lewis, Longman, & Walker P.A.	Inv # TWD-143244 Telephone co	-642.50
Check	09/22/2021	13666	McMaster-Carr Supply Co	Inv # 65113274 (5) boxes of 25 h	-56.40
Check	09/22/2021	13667	Mullinax Ford of Vero Beach	Inv # 127516 (2) 22" wiper blade	-35.24
Check	09/22/2021	13668	LMS Professional Services	Inv # 721 Bank Reconciliations &	-110.00
Check	09/22/2021	13669	Treasure Coast Newspapers	Acct # 1310806 Inv # 000405095	-30.78
Check	09/22/2021	13670	Thomas R. Summersill, Inc	Inv # 02445-M21-APL Aerial Larv	-5.490.00
Check	09/22/2021	13671	AT&T Mobility	Acct#823540712 August 2021 Wi	-5,490.00 -480.66
Check	09/22/2021	13672	Staples Advantage	Acct #ATL1067547 Inv # 806333	-327.28
Check '	09/22/2021	13673	Edlund, Dritenbas, Binkley Archit, & Assoc	Inv#7422 Project#020220VB Site	-327.26 -270.92
Check	09/22/2021	13674	Indian River County Utilities	Cust # 0012218-062300 Water se	-80.99
Check	09/20/2021	13675	Comcast	Prepaid Acct# 85351150605982	-309.30
Check	09/22/2021	13676	Principal Financial Group	Acct#1037999-10001 October 20	-309.30 -731.85
Check	09/24/2021	13677	Cintas Corporation No. 2	Inv # 4096583059 Payer # 14087	-384.39
Check	09/24/2021	13678	Cleaning By Mina, LLC	Prepaid Inv # 40 October 2021 M	-1,003.10
Check	09/24/2021	13679	Como Oil and Propane	Acct#3327-1 Inv# 45604 Forklift	-35.00
Check	09/24/2021	13680	Indian River County Tax Collector	Postage Expense for 2020 Tax Y	-526.61
Check	09/24/2021	13681	Jordan Power Equipment Corp.	Inv # 74337 6 pack of chainsaw	-526.61 -26.12
Check	09/24/2021	13682	Lowe's	Inv # 967901 800'x.095 trimmer li	-321.52
Check	09/24/2021	13683	McMaster-Carr Supply Co	Pack of 10 - 3/8"x3" steel socket	-108.27
Check	09/24/2021	13685	FPL Supply 30	Acct # 90168-13504 8/12-9/15/2	-2,561,73
Check	09/24/2021	13686	FedEx	Acct # 2040-7929-3 Inv # 7-507	-2,561.73 -7.99
Check	09/24/2021	13687	Grainger	Acct # 807931407 (30) 1/2x13 al	-7.59 -266.10
Check	09/29/2021	13689	Thomas R. Summersill, Inc	Inv # 02471-M21-APL Aerial Larv	-4,005.00
Check	09/29/2021	13690	Red Wing Shoe Store	Inv # 20210923095186 Safety bo	-166.49
ital 1050 Seac	oast Oper-4941 &	9831		•	-458,559.15
	State Funds-5161				
Check	09/02/2021	3107	Clarke Mosquito Control Products	Inv # 5097209 (4) 1,000 lb bags	-10,680.00
Check	09/15/2021	3108	Clarke Mosquito Control Products	Inv # 5097920 Censor 1,000 lb ba	-18,764.41
tal 1060 Seac	oast State Funds-5	5161			-29,444.41
<b>L</b>				_	-488,003.56

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# IRMCD Bottom Memo Transaction Detail Report September 2021

Туре	Date	Num	Name	Memo	Account	Amount
Sep 21						
Check	09/01/2021	13638	Lowe's	Acct 2096 Inv # 956841 Kolky ultra flapper, Acct 2096 Inv # 956580 (10) 50lb bags of qui	1050 Seacoast Oper-49	-44.44
Check	09/01/2021	13638	Lowe's	Acct 2096 Inv # 956841 Kolky ultra flapper	46.5.1 Buildings-IRMCD	6.64
Check	09/01/2021	13638	Lowe's	Acct 2096 Inv # 956580 (10) 50lb bags of quickrete concrete bags for Vista and Orca pu	46.6.2 Pumps-IRMCD	37.80
Check	09/01/2021	13640	Staples Advan	Acct #ATL1067547 Inv # 8063316318 (1) 12 pk 1" binders, (1) 12 pk 8 1/2x11 notepads, (	1050 Seacoast Oper-49	-83.27
Check	09/01/2021	13640	Staples Advan	Acct #ATL1067547 Inv # 8063316318 (1) 12 pk 1" binders, (1) 12 pk 8 1/2x11 notepads, (	51.1 Office Supplies	83.27
Check	09/22/2021	13666	McMaster-Carr	Inv # 65113274 (5) boxes of 25 hex nuts 1/2"x13 Alum for manatee excluders on culverts (	1050 Seacoast Oper-49	-56.40
Check	09/22/2021	13666	McMaster-Carr	Inv # 65113274 (5) boxes of 25 hex nuts 1/2"x13 Alum for manatee excluders on culverts (	46.5.3 Dikes-IRMCD	56.40
Check	09/22/2021	13672	Staples Advan	Acct #ATL1067547 Inv # 806333486192-air duster (2pk), 2-(5pk) report covers, 2 (12pk) le	1050 Seacoast Oper-49	-327.28
Check	09/22/2021	13672	Staples Advan	Acct #ATL1067547 Inv # 806333486192-air duster (2pk), 2-(5pk) report covers, 2 (12pk) le	51.1 Office Supplies	327.28
Check	09/24/2021	13682	Lowe's	Inv # 967901 800'x.095 trimmer line, (10) 6' posts for Permanent Control, Edger blade, (6)	1050 Seacoast Oper-49	-321.52
Check	09/24/2021	13682	Lowe's	Inv # 967901 800'x.095 trimmer line, (10) 6' posts for Permanent Control	46.5.3 Dikes-IRMCD	87.96
Check	09/24/2021	13682	Lowe's	Edger blade	46.6.4 Mowers/Other R	6.63
Check	09/24/2021	13682	Lowe's	(6) mini shovels for truck spill kits, (19) clear storage bins for truck spill kits	52.4.1 Supl Research E	226.93
Check	09/24/2021	13683	McMaster-Carr	Pack of 10 - 3/8"x3" steel socket head screw, pack of 50 3/8" steel square nuts, (2) pack of	1050 Seacoast Oper-49	-108.27
Check	09/24/2021	13683	McMaster-Carr	Pack of 10 - 3/8"x3" steel socket head screw, pack of 50 3/8" steel square nuts, (2) pack of	46.6.1 Truck/Auto/ATV-I	108.27
Sep 21						0.00

# STATEMENT MESSAGES



# PAID

SEP 8 2021

BY: 80

# CORPORATE ACCOUNT SUMMARY

.CORPORATE ACCOUNT NUMBER XXXXXXXXXXXXX1603

CLOSING DATE PAYMENT DUE DATE CREDIT LIMIT	08-27-21 09-21-21 25,000	PREVIOUS BALANCE PURCHASES AND OTHER CHARGES CASH ADVANCES	1,438.80 7,227.19
AVAILABLE CREDIT	18,000	CREDITS	227.00
·		PAYMENTS	1,438.80-
FOR CUSTOMER SERV		LATE PAYMENT CHARGES	.00
1-800-375-174	7	CASH ADVANCE FEE	.00
SEND BILLING INQUIRIES TO:		FINANCE CHARGES	.00.
FIFTH THIRD BAI		NEW BALANCE	7,000.19
PO BOX 740523 CINCINNATI OH 4527		TOTAL PAYMENT DUE	7,000,19
		DISPUTED AMOUNT	.00
·			

	MASTERCA	ARD 08/2	1 STATE	MENT	
	30.2.2 Direct Deposit Fees			46.6.2 Pumps-IRMCD	
\$60.00	Intuit QB payroll monthly per Employee Usage Fee		\$47.24	Baldor motor fan	
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
\$60.00			\$47.24		
	30.4.1 Other Professional Services/Janitor			46.6.3 Heavy Equipment/Boats-IRMCD	
\$40.00	SE Secure Shredding - 97lbs records destruction @ facility		\$53.58	5pk 20 amp circuit breakers, (5) rocker switches, 2	
\$40.00				Outboard waterpump kit, aluminum anode kit-Sea	
\$40.00			300.73	Outboard waterpump kit, aluminum anode kit-see	
	40.1 Travel and Per Diem		4		
2,714.19	FMCA Annual Mtg- Hawk's Cay Reservations		\$142.33		
				51.1 OFFICE SUPPLIES	
				Fujitsu Fi-7160 scanner, roller kit for scanner	
				Refund for toner - JMA	
2,714.19				First Advantage - Pre Employment Screening	
	40.2.1 Registrations		\$29.95	Foot door pull -hands free door opener	
\$200.00	FASD refund for registration on JMA's card			MD Now drug screen - SJ	
	0			Paper towels, 8 pk of 9v batteries	
				Pilot boldpoint blue refills, 3X magnifier sheet (JM	
\$200.00				(3) cases water, Lg yard bags, 13 gal trash bags, to	
\$200.00				Black on white label maker tape	
40.0-	41.1 Communications				
	Earthlink Monthly Fee			Certified mail to FMIT for truck 324	
238.00	Dropbox Prof+Ext. History 1 yr 8/24/2021-8/24/2022		\$1,134.87		
				51.3 Computer Hardware	
\$246.90			\$409.98	Asus motherboard, intel i5 gen10, corsair ram 16g	
	46.0.2 Maintenance by IRMCD				
			\$409.98		
				52.3 Protective Clothing	
			\$61.44	(2) 10 pk 3M N95 masks for spill kits	
				(24) splash protection goggles truck spill kits	
				pk sm 3M N95 masks for spill kits	
				·	
				chemical resistant gloves - Xlg & Lg - 4-12pks	
			\$165.47	Nitrile gloves, Tyvek Coverall suits for spill kits	
\$0.00					
			\$405.04		
	46.2 Repairs Truck by others				
				52.4 Miscellaneous Supplies	
			\$191.88	12/ 4 packs-Lg. Private Property/No Trespassing S	
			\$134.90	(10) folding shovels - larv spill kit	
		The state of	\$326.78		
				52.4.4-ULV Supplies	
			¢219.64	(4) pressure switches for ULV trucks	
			3210.04	(4) pressure switches for OLV trucks	
\$0.00			\$218.64		
	46.5.1 Buildings-IRMCD			52.4.5-Arbovirus	
				(3) 1 gallon sharps containers - ARBO	
				(30) rain gauges	-
		Contract of the last	\$229.95	8 hole chicken nesting box	
		S. Mariana Maria	Q = 2.30		
				25x50 bird netting for Benny	
\$0.00			\$25.99		
\$0.00			\$25.99 \$147.92	4' utility gate, 7 treated posts (for Benny)	
\$0.00			\$25.99	4' utility gate, 7 treated posts (for Benny)	
\$0.00	46.5.2 Maintenance/Grounds - IRMCD		\$25.99 \$147.92 <b>\$553.83</b>	4' utility gate, 7 treated posts (for Benny)  55.2 Training	
\$0.00			\$25.99 \$147.92 <b>\$553.83</b> \$250.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida	
\$0.00			\$25.99 \$147.92 <b>\$553.83</b> \$250.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training	
	46.5.2 Maintenance/Grounds - IRMCD		\$25.99 \$147.92 <b>\$553.83</b> \$250.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida	
\$0.00	46.5.2 Maintenance/Grounds - IRMCD		\$25.99 \$147.92 <b>\$553.83</b> \$250.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida	
\$0.00	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida  Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid		\$25.99 \$147.92 <b>\$553.83</b> \$250.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida  Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38 \$383.03	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid muffler, spring tension, muffler gasket, protector assy, sc		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida  Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38 \$383.03	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida  Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38 \$383.03	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid muffler, spring tension, muffler gasket, protector assy, sc		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38 \$383.03	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid muffler, spring tension, muffler gasket, protector assy, sc		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida Fred Pryor - 1 yr subscription for JMA	
<b>\$0.00</b> \$48.38 \$383.03	46.5.2 Maintenance/Grounds - IRMCD  46.6.1 Trucks/Auto/ATV-IRMCD  ATV winch solenoid muffler, spring tension, muffler gasket, protector assy, sc		\$25.99 \$147.92 <b>\$553.83</b> \$250.00 \$199.00	4' utility gate, 7 treated posts (for Benny)  55.2 Training  Register ME for FASD CDO program 21-24 candida Fred Pryor - 1 yr subscription for JMA	



Submit to: Mosquito Control Program 3125 Conner Blvd, Suite E

# **MOSQUITO CONTROL MONTHLY REPORT - STATE FUNDS**

Rule 5E-13.027, F.A.C. Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/ DISTRICT Indian River Mosquito Control D

FISCAL YEAR: 2020-2021

MONTH:\_

August

# STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	I DESCRIPTION I		Budgeted Receipts	Monthly Receipts		Receipts Year to Date			Balance to Be Collected	
311	Ad Valorem (Current/Delinquent)	\$	-	\$		\$	•	\$_	· , ,	
334.1	State Grant	\$		\$		\$	<u> </u>	\$	<b>-</b> •	
362	Equipment Rentals	\$		\$		\$\$		\$		
337	Grants and Donations	\$		\$		\$		\$	, <sup>11</sup> = .	
361	Interest Earnings	\$	5.00	\$	<u>.</u>	\$	7,28	\$	(2.28)	
364	Equipment and/or Other Sales	\$	20,000.00	\$		\$	21,61 <u>2.</u> 13	\$	(1,612.13)	
369	Misc./Refunds (prior yr expenditures)	\$	5,000.00	\$		<del>(3)</del>	6,314.00	\$	(1,314.00)	
380	Other Sources	\$		\$		\$	<u> </u>	\$		
389	Loans	\$		\$	-	\$	- <u>-</u>	\$ .	·	
TOTAL R	ECEIPTS	\$	25,005.00	\$		\$	27,933.41	\$	(2,928.41)	
	NG FUND BALANCE	\$	544.71	\$	-	\$	544.7 <u>1</u>	\$		
	ceipts & Balance	\$	25,549.71	\$		\$	28,478.12	\$	(2,928.41)	

# STATE FUNDS EXPENDITURES AND BALANCES

ACCT	Uniform Accounting System Transaction		geted		Monthly Expenditures	Exp	enditures Year to Date		Balance to Be Expended
NO	Code		ditures	<u> </u>	Expenditures		to Date	Ļ	Expended
.10	Personal Services	\$	-	\$		\$	-	\$	<u> </u>
20	Personal Service Benefits	\$	<u>-</u>	\$	-	\$	-	\$	<u>-</u>
30	Operating Expense	\$	-	\$		\$	<u>-</u>	\$	<u></u>
40	Travel & Per Diem	\$	-	\$_	<u> </u>	\$		\$	
41	Communication Services	\$		\$		\$	A = ==	\$	<b>-</b> '
42	Freight Services	\$	-	\$		\$	-	\$	
43	Utility Service	\$	-	\$	-	\$		\$	_
44	Rentals & Leases	\$		\$	<u>-</u>	\$		\$	
45	Insurance	\$	-	\$		\$		\$	
46	Repairs & Maintenance	\$		\$	-	\$		\$	•
47	Printing and Binding	\$	-	\$	-	\$	_	\$	
48	Promotional Activities	.\$		\$		\$		\$	<u> </u>
49	Other Charges	\$	<u>-</u>	\$	-	49	-	\$	
51	Office Supplies	\$	-	\$	-	\$	<u>-</u>	\$_	<u>-</u> "
52.1	Gasoline/Oil/Lube	\$	-	\$	-	\$	•	\$	
52.2	Chemicals	\$	25,549.71	\$	-	\$	-	\$	25,549.71
52.3	Protective Clothing	\$	-	\$	-	\$	<u> </u>	\$	
52.4	Misc. Supplies	\$		\$	_•	\$	-	\$	
52.5	Tools & Implements	\$	-	\$	-	\$		\$	<u> </u>
54	Publications & Dues	\$	-	\$		\$		\$	· •
55	Training	\$		\$	-	\$		\$	<u> </u>
60	Capital Outlay	\$	_	\$	-	\$	, a	\$	<u> </u>
71	Principal	\$	-	\$		\$	<u> </u>	\$	
72	Interest	<b>\$</b>	-	\$	-	\$	<u> </u>	\$	
81	Aids to Government Agencies	\$	-	\$_	<u> </u>	\$		\$	э
83	Other Grants and Aids	\$		\$		\$		\$	
89	Contingency (Current Year)	\$	-	\$		\$		\$	<u> </u>
99	Payment of Prior Year Accounts	\$	-	\$	<u> </u>	\$		\$	-
TOTAL BU	IDGET AND CHARGES	\$	25,549.71	\$	-	\$		\$	25,549.71
0.001	Reserves - Future Capital Outlay	\$	-	\$		\$		\$	
0.002	Reserves - Self-Insurance	\$	_	\$	_	\$		\$	<u> </u>
0.003	Reserves - Cash Balance to be Carried Forward	\$	-	\$	-	\$	-	\$	-
	Reserves - Sick and Annual Leave	\$	-	\$		\$		\$	
	SERVES ENDING BALANCE	\$	-	\$		\$		\$	-
TOTAL BL	DGETARY EXPENDITURES and BALANCES	\$	25,549.71	\$		\$	-	\$	25,549.71
	UND BALANCE	\$	-	\$	· -	\$	28,478.12	\$	(28,478.12)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

Director Signature

9/14/2021



# **MOSQUITO CONTROL MONTHLY REPORT - LOCAL FUNDS**

Submit to: Mosquito Control Program 3125 Conner Blvd, Suite E

Rule 5E-13.027, F.A.C. Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/ DISTRICT Indian River Mosquito Control E

FISCAL YEAR: 2020-2021

MONTH:

August

# LOCAL FUNDS RECEIPTS AND BALANCES

			<del> </del>	 <del></del>	 	_	
ACCT DESCRIPTION		· · · · · · · · · · · · · · · · · · ·	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected	
311	Ad Valorem (Current/Delinquent)	\$	4,673,183.00	\$ -	\$ 4,797,683.12	\$	(124,500.12)
334.1	State Grant	\$		\$ -	\$ ±	\$	
362	Equipment Rentals	\$	-	\$ =	\$ , ž., .	\$	
337	Grants and Donations	\$	12,250.00	\$ -	\$ 3,000.00	\$	9,250.00
361	Interest Earnings	\$	25,000.00	\$ -	\$ 4,305.71	\$	20,694.29
364	Equipment and/or Other Sales	\$	• · · · · · · · · · · · · · · · · · · ·	\$ -	\$ 	\$	
369	Misc./Refunds (prior yr expenditures)	\$	35.00	\$ -	\$ 30.00	\$	5.00
380	Other Sources	\$	, <b>-</b>	\$	\$ 	.\$.	
389	Loans	\$		\$ -	\$ •	. \$	11 1 9°1 . •.
TOTAL R	ECEIPTS	\$	4,710,468.00	\$ 	\$ _4,805,018.83	\$	(94,550.83)
BEGINNI	NG FUND BALANCE	\$	2,019,301.09	\$ -	\$ 2,019,301.09	\$	- * TYL.
Total Rec	eipts & Balance	\$	6,729,769.09	\$ _	\$ 6,824,319.92	\$	(94,550.83)

### LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT.	Uniform Accounting System		Budgeted Expenditures	ľ	Monthly Expenditures	E	xpenditures Year to Date	u	Balance to Be Expended
<u> </u>	Personal Services			<u> </u>		_		1 0	
		\$	2,187,582.00	_	138,803.19	_	1,728,594.01	\$	458,987.99
	Personal Service Benefits	.\$	910,916.00	\$	63,628.52	\$	774,889.28	•	136,026.72
30	Operating Expense	\$	242,184.00	\$	2,571.67	\$	233,081.51	_	9,102.49
40	Travel & Per Diem	\$	25,000.00			\$	2,781.19	_	22,218.81
41	Communication Services	\$	27,000.00	\$	559.71	\$	21,690.03	\$	5,309.97
42	Freight Services	\$	1,200.00	\$	(0.55)	_	244,50	-	955,50
43	Utility Service	\$	15,500.00	\$	1,585.45	\$	13,092.05	\$.	2,407.95
44	Rentals & Leases	\$	414,628.00	\$	23,751.27	\$	152,964.45	\$	261,663.55
45	Insurance	\$	68,250.00	\$	<u> </u>	\$	68,018.00	\$	232.00
- 46	Repairs & Maintenance	\$	209,150.00	\$	17,655.89	\$	165,045.01	\$	.44,104.99
. 47	Printing and Binding	·\$	500.00	43	-	<b>63</b>		\$	500.00
48	Promotional Activities	\$	1,100.00	\$	261.38	\$	*: 298.88	\$	801.12
49	Other Charges	\$	3,500.00	\$		\$	2,551.94	\$	948.06
. 51	Office Supplies	\$	59,000.00	\$	918.02	\$	24,967.88	\$	34,032.12
52.1	Gasoline/Oil/Lube	\$	72,887.00	\$	7,651.41	\$.	54,567.73	\$	18,319.27
52.2	Chemicals	\$	1,081,273.00	\$	15,125.00	\$	329,159.82	s	752,113.18
52.3	Protective Clothing	\$	6,000.00	\$	-	\$		_	741.08
	Misc. Supplies	\$	40,700.00	\$	2,655.43	\$	14,047.24	\$	26,652.76
	Tools & Implements	_	1,250.00	\$	_	\$	796.71	s	453.29
54	Publications & Dues	\$	12,500.00	\$	50.00	\$	7,735.18	s	4,764.82
	Training	s	6.500.00	ŝ	-	\$	4,627,37		1,872.63
- 60	Capital Outlay	ŝ	651,925.00	\$	76,122.50	\$	391,904.45	<del>-</del>	260,020.55
· . 71	Principal	\$	; <u> </u>	S		\$	-	s	
	Interest	\$		\$		\$		\$	
	Aids to Government Agencies	\$	-	\$	_	\$	,×: .=	\$	Francisco de la composición dela composición de la composición dela composición de la composición de l
	Other Grants and Aids	\$		s	-	\$		s	
	Contingency (Current Year)	s	422,224.09	\$		\$		\$	422,224.09
	Payment of Prior Year Accounts	\$	"e	\$		\$	3	s	
	DGET AND CHARGES	\$	6,460,769.09	\$	351,338.89	\$	3,996,316.15	\$	2,464,452.94
	Reserves - Future Capital Outlay	\$	200,000.00	Š	-	s		s	200,000.00
	Reserves - Self-Insurance	\$	200,000,00	ŝ		· S		s	200,000.00
	Reserves - Cash Balance to be Carried Forward	\$		\$		\$	r 4:	\$	
0.000	Reserves - Sick and Annual Leave	\$	69,000.00	\$		\$.	*- + - =	Š	69,000,00
	SERVES ENDING BALANCE	\$	269,000.00	\$		\$	· · · · · ·	\$	269,000.00
	DGETARY EXPENDITURES and BALANCES	\$	6,729,769.09	\$	351,338.89	\$	3,996,316.15	\$	2,733,452.94
	JND BALANCE	\$	0,1 20,1 03.03	\$	(351,338.89)	•	2,828,003.77	ŝ	(2,828,003.77)
	orion of this monthly construction	Ψ	-	Ψ	(50.000,000)	Ψ	Z,UZU,VUJ./ /	Ψ	(2,020,003.77

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and confect.

Director Signature

9/14/2021

FDACS-13663 Rev. 07/13



Submit to: Mosquito Control Program 3125 Conner Blvd, Suite E

# MOSQUITO CONTROL MONTHLY ACTIVITY REPORT

Rule 5E-13.022, F.A.C. Telephone: (850) 617-7911; FAX (850) 617-7939

COUNTY OR DISTRICT: Indian River Mo	sqı	iito	Con	trol	District		MONTH: August	FISCAL:	2020 - 2021
CHEMICAL ADULTICIDE	Ť	Ū	G	A	MIX RATIO	ACRES	TOTAL	ACRES	TOTAL
* Show Chemical NAME	н	L	R	lπ	OR	TREATED	OUTPUT	TREATED	OUTPUT
* % of Active Ingredient (a.i.)	R	١v	N	l R	FORMULA	MONTHLY	MONTHLY	YEARLY	YEARLY
* EPA Number	M	1	D	1	(see Calculation tab)		Gallons		Gallons
Aqua-Reslin; Perm 20%; PBO 20%;		v	णि	U	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 432-796					1.00000	0.0000	0.0000	0.0000	0.0000
DeltaGard; Deltameth 2%; EPA Reg 432-1534		>	v		1.00000	0.0000	0.0000	0.0000	0.0000
Dibrom; Naled 87.4%; EPA Reg 5481-480		ত		7	1.00000	0.0000	0.0000	0.0000	0.0000
Evoluer 30-30; Perm 30%, PBO 30%;		V	v		1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 769-983		₽		卫	1.00000	0.0000	0.0000	0.0000	0.0000
Fyfanon EW; Malathion 40.9%;		Ø	团	₽	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 279-3622			旦	旦	1.00000	0.0000	0.0000	0.0000	0.0000
Permanone 30-30; Perm 30%; PBO 30%;	<u> </u>	<u> </u>	回	무	1.00000	66,697.2444	186.2380	273,946.3111	769.1260
EPA Reg 432-1235	므	₽	쁜	╬	1.00000	0.0000	0.0000	0.0000	0.000.0
Pyronyl Oil Concentrate 525;		V	回		1.00000	0.0000	0.0000	0.0000	0.0000
Pyrethrins 5%, PBO 25%; EPA Reg 89459-24	무	무	#	屵	1,00000	0.0000	0.0000	0.0000	0.0000
Pyronyl Crop Spray; Pyrethrins 6%, PBO 60%;	무	2	믬	븯	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 89459-26	무	₽	믞	₽-	1.00000	0.0000	0.0000	0.0000	0.0000
Suspend Polyzone; Deltamethrin 4.75%;	무	2	믬	╬	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 432-1514	밅		믞	H	1.00000	0.0000	0.0000	0.0000	0.0000
Zenivex_E4_RTU; Etofenprox 4%;	뮤	무	믞	╬╌	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 2724-807	_		-	H	1.00000	0.0000	0.0000	0.0000	0.0000
AquaZenivex E20; Etofenprox 20%; EPA Reg 89459-81	쀼	H	믞	H	1.00000 1.00000	0.000.0	0.000.0	0.0000	0.0000
A Reg 03453-01	밢	H	片	Ħ	1.00000	0.0000	0.0000	0.0000	
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0	計	片	片	H	1.00000	0.0000	0.0000	0.0000	0.0000
CHEMICAL LARVICIDE	<u> </u>	۲	냥	A	MIX RATIO	ACRES	TOTAL	ACRES	TOTAL
* Show Chemical NAME					l				
			R	Ľ	OR	TREATED	OUTPUT	TREATED	OUTPUT
* % of Active Ingredient (a.i.)			N	R	FORMULA PER	MONTHLY	MONTHLY	YEARLY	YEARLY
* EPA Number	<u>L.</u>	<u> </u>	D	<u> </u>	(see Calculation tab)		Gal/lb/Units		Gal/lb
Agnique MMF; isooctadecanol 100%; EPA Reg 5	326	3-28		₽	1.00000	0.0000	0.0000	0.1016	0.1016
Altosid SBG2; (S)-Methoprene 0.3%;			鴚	₩	1.00000	0.0000	0.0000	0.0000	0.0000
EPA Reg 75318-8-89459			무	부	1.00000	0.0000	0.0000	0.0000	0.0000
Altosid SR20; S-Methoprene 20%; EPA Reg 2724			阊	₽	1.00000	0.0000	0.0000	0.0000	0.0000
Altosid XRG; Methoprene 1.5%; EPA Reg 2724-4	51		믬	븕	1.00000	44.0000	282.0000	184.0000	1682.0000
Arosurf; Poly(oxy-1, 2-ethanediyl), a-isooctadecyl-v-hydroxy 100%, EPA Reg 832	0.74		局	H	1.00000	0.0000	0.0000	0.0000	0.0000
Censor; Spinosad 0.5%; EPA Reg 8329-80	3-14		卌		1.00000 1.00000	443.0000	0.0000 4,200.0000	0.0000	0.0000 105,285.0000
Natular 2EC; Spinosad 20.6%; EPA Reg 8329-82			怙	<del> </del>	1.00000	64.0000	1.4000	11,695.0000 384.8341	62.8196
Natular DT; Spinosad 7.48%; EPA Reg 8329-602			ቨ	┢	0.00309	0.0005	5.0000	0.0080	0.2472
Natular G30; Spinosyn 2,5%; EPA Reg 8329-83			崮	6	1.00000	0.0000	0.0000	77.0000	770.0000
Natular T30; Spinosad 8.33%; EPA Reg 8329-85			愤	6	0.01269	0.0437	19.0000	0.2944	1.6243
Summit Bti Granules; Bti 2.86%; EPA Reg 62184	36		旹	6	1.00000	1,952.0000	22,920.0000	3,362.0000	39,840.0000
Vectobac 12AS; Bti 11.61%; EPA Reg 73049-38			茴	Ħ.	1.00000	36.0624	4.5078	327.0624	40.8828
Vectobac GS; Bti 4.95%; EPA Reg 73049-10			Ħ	i i	1.00000	373.0000	4,480,0000	5.561,0000	65.084.0000
Vectobac WDG; Bti 37.4%; EPA Reg 73049-56			_	ä	1.00000	0.0000	0.0000	0.0000	0.0000
VectomaxFG; Bs 2.7%, Bti 4.5%; EPA Reg 73049	-429	)	+=-	Ħ	1.00000	0.0000	0.0000	0.0000	0.0000
Altosid P35; (S)-Methoprene 4.25%; EPA Reg 89			Ö	Ħ	1.00000	0.0000	0.0000	0.0000	0.0000
Altosid XRG-Ultra; (S)-Methoprene 1.6%;			卤	Б	1.00000	44.0000	0.0000	44.0000	0.0000
EPA Reg 89459-104			ā	6	1.00000	0.0000	0.0000	0.0000	0.0000
Natular SC; Spinosad 22.5%; EPA Reg 62719-74	3-83	29	v		1.00000	0.0000	0.0000	0.0000	0.0000
Summit Bti Granules; Bti 2.86%; EPA Reg 6218-			v		1.00000	0.2917	3.5000	0.2917	3.5000
0					1.00000	0.0000	0.0000	0.0000	0.0000
0					1.00000	0.0000	0.0000	0.0000	0.0000
0					1.00000	0.0000	0.0000	0.0000	0.0000
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JANICE BRODA, COMMISSIONER
MATT ERPENBECK, COMMISSIONER
TOM LOWTHER, COMMISSIONER
SHERRY BURROUGHS, EXECUTIVE DIRECTOR



# **MEMORANDUM**

Date:

October 12, 2021

To:

**Board of Commissioners** 

From:

Sherry Burroughs & Lisa Ridley

Subject:

**Generator Quotation Approval** 

You have been provided with a quote comparison document that lists (3) vendors submitting quotations to install a diesel generator and transfer switch at the Administrative Building of the Indian River Mosquito Control District.

Staff is recommending the quotation received from Complete Generator Sales & Service. The equipment is the most cost-effective option based on the approved capital project funding of (\$60K). Approval will be required for an advanced payment of \$11,670.00 as quoted by the vendor. An additional payment of \$19,061 will be due at delivery of equipment. The remaining balance of \$8,169.00 will be due at start-up of the new generator system.

# **Quotation Comparison**

Quoted by	Delivery Fee	Phone Number		Address		Vendor Name
Tom	N/A	er (772) 569-8961	Vero Beach, FL 32968	9120 16 <sup>th</sup> Place		Paragon Electric
Mike Macleary	N/A	(772) 388-0533	Sebastian, FL 32958	637 Sebastian Boulevard	Service	Complete Generator Sales &
Tony Bonavire	N/A	(904) 384-4505	FL 32254	4612 Highway Avenue, Jacksonville,		Zabatt Power Systems

	QUOTE TYPE	
	VERBAL	
	×	
,	WRITTEN	

generator to the site. The full balance is due at startup of generator system. Notes: Vendor / Complete Generator Sales & Service requires a 30% advance payment due at signing of quote and 70% of contract amount due at arrival of



# INDIAN RIVER MOSQUITO CONTROL DISTRICT ATTENDANCE POLICY 2021-006

Adopted -----

### **Attendance**

The District provides important and valuable services to its taxpayers. To accomplish this mission, it is imperative that every employee be present when scheduled. Punctual and regular attendance is an essential responsibility of each employee.

Employees are expected to report to work as scheduled, be on time and prepared to start work and expected to remain at work for their entire work schedule. Late arrival, early departure, or other absences from scheduled hours are disruptive and should be avoided. Employees who are chronically unable or unwilling to attend work regularly present a hardship to other employees. The purpose of this policy is to promote the efficient operation of the district and minimize unscheduled absences.

### **Excused Absence**

An absence is excused when <u>all</u> three of the following conditions are met:

- 1) The employee provides sufficient notice to their supervisor.
- 2) The reason is found credible or acceptable by their supervisor.
- 3) Such absence request is approved by their supervisor.

### **Unexcused Absence**

An unexcused absence occurs when <u>any</u> one of the three conditions of an excused absence (listed above) are <u>not</u> met. When an employee is absent or late for work because of illness or an emergency, the employee must notify their supervisor no later than 30 minutes after the employee's scheduled starting time on that same day. If the employee is calling in before start of shift, a message should be left on the District's voicemail. The employee is encouraged to have someone contact the office to notify the District of their absence If the employee is unable to make the call themselves.

Employees who have three consecutive days of absences because of illness or injury <u>must</u> provide the district proof of physician's care.

# **Tardiness**

The workday begins at 7:00 am and ends at 3:30 pm. An employee is considered late if he/she reports to work after the scheduled start time. An early departure is one in which the employee leaves before the scheduled end of their shift

### No Call/No Show

Not reporting to work and not calling in the absence within 30 minutes after an employee's scheduled starting time on that same day to the immediate supervisor is considered a "no call/no show. The Executive Director may consider extenuating circumstance for a no call/no show and has the right to exercise discretion in such cases.

# Disciplinary:

Prescheduled times away from work using accrued vacation, personal, unpaid, or medical leave days are not considered occurrences for the purpose of this policy.

Occurrences are counted in a rolling 12-month period and expire 12 months from the date of the incident. They are defined below:

- 1) 3 Unexcused absences within a 30-day period
  - Employees who have 3 non-consecutive full sick days within a 30-day period may provide their supervisor with proof of illness or injury from a physician's care to excuse the occurrence
- 2) 3 unapproved tardy days within a 30-day period
- 3) No Call/No Show
  - The first instance of a no call/no show will result in a written Reprimand. The second separate offense may result in termination of employment with no additional disciplinary steps. Any no call/no show lasting three days is considered job abandonment and will result in immediate termination of employment.

Employees that accrue five disciplinary actions regarding unexcused absence and/or tardiness during a rolling twelve-month period may be subject to immediate termination. Progressive discipline may be administered according to the steps below:

First Occurrence: Verbal Warning
 Second Occurrence: Written Warning
 Third Occurrence: Written Reprimand

4) Fourth Occurrence: Written Reprimand and suspension without pay

5) Fifth Occurrence: Subject to Termination



# INDIAN RIVER MOSQUITO CONTROL DISTRICT TRAVEL REIMBURSEMENT POLICY 2021-007

Adopted -----

### **District Authorized Travel**

The District encourages employees to attend industry related meetings and training opportunities when available. If employees wish to attend such meetings or training events, said individuals must first obtain approval from their immediate supervisor and the Executive Director. After travel is approved, the individual should coordinate their travel arrangements with the Administrative team.

# **Travel Expenses**

### **Employees**

For all regular, full-time employees, the District will cover travel related expenses such as meeting registration, lodging, airfare, and parking fees if they are necessary to meet the objectives of the trip and are approved by the Executive Director prior to travel. The Administrative team will be responsible for managing registration, lodging and other travel related expenses, as necessary.

### **Commissioners**

If elected officials are interested in attending meetings or training events, said individuals should notify the Executive Director of their interest. Elected officials will be responsible for making and adjusting their own travel arrangements, including registration, lodging, and other travel related expenses. The District will reimburse the cost of the meeting registration and related travel expenses upon completion of attendance of the event.

In both cases, receipts for lodging, airfare and other approved travel related expenses must be submitted to the Fiscal Coordinator upon completion of travel not to exceed 14 days. Meal per diem is provided for travel days when they meet the following criteria:

- Breakfast—when travel begins before 6 a.m. and extends beyond 8 a.m.
- Lunch—when travel begins before 12 noon and extends beyond 2 p.m.
- Dinner—when travel begins before 6 p.m. and extends beyond 8 p.m., or when travel occurs during nighttime hours due to special assignment.

Per diem rates will be reimbursed at the rate established by the IRMCD Board of Commissioners. No receipts are needed for meal reimbursements.

The District will reimburse approved travel expenses such as mileage, meals, lodging, meeting registration fees and other expenses if they were necessary to meet the objectives of the trip. If meals are included in the meeting/program agenda, they will not qualify for per diem. The employee or elected official is expected to keep expenses within reasonable limits. All travel must be approved by the Executive Director or the Board.

# **Vehicle Use**

If an employee uses a vehicle owned, leased, or rented by the District, said individual may not use that vehicle for personal reasons, unless authorized by the Executive Director. If the individual is involved in an accident while on business travel, they must immediately report the accident to their immediate supervisor and the Executive Director.

# **Water Tower Drawdown Costs Per Year**

Project Costs	2019			202	0		2021				
Aerial Flight	111 ac @ \$6.00	\$	666.00	111 ac @ \$6.50	\$	721.50	Min. chg \$781.00*	\$	781.00		
Fuel Cost	111 ac @ \$1.00	\$	111.00	111 ac @ \$1.00	\$	111.00	111 ac @ \$1.00	\$	111.00		
Larvicide Material	Vectobac GS	\$	2,014.65	Vectobac GS	\$	2,131.20	Censor	\$	2,707.29		
Pump Use		\$	3,770.12		\$	3,749.32		\$	5,012.07		
Fuel Cost	334 gal @ \$2.58	\$	861.72	286 gal @ \$1.68	\$	480.48	313 gal @ \$2.52	\$	788.76		
Labor	12 hrs	\$	555.57	8 hrs	\$	376.57	13 hrs	\$	604.96		
TOTAL COST		\$	7,979.06		\$	7,570.07		\$	10,005.08		
BILLED IRLT		\$	3,653.37		\$	3,444.18		\$	4,388.05		
Difference		\$	4,325.69		\$	4,125.89		\$	5,617.03		

<sup>\*</sup> Minimum charge of \$781.00 for acreages less than 125 acres.

<sup>\*\*</sup> Aerial flight costs increased as of October 1, 2021 to \$8.00/acre with a minimum of 250 acres treated. Charge for less than minimum is \$2,000 plus the \$1.00/acre administrative fee. (=\$2,111)

# REIMBURSEMENT AGREEMENT

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_\_\_, 2021, by and between the Indian River Mosquito Control District, a Florida special district, (hereinafter referred to as DISTRICT) and Indian River County, a political subdivision of the state of Florida (hereinafter referred to as COUNTY), to provide as follows:

WHEREAS, the County desires to construct a culvert to support hydrologic improvements to an existing mosquito impoundment basin that is operated by the District and located on County-owned property described as <site location as described in permit>, in Indian River County Florida, hereinafter referred to as the "Project"; and

WHEREAS, under the terms hereinafter stated, the District evaluated the Project and is willing to construct the Project, provided that the County reimburses the District for 100% of the eligible costs to construct the Project; and

WHEREAS, the County agrees to reimburse the District for 100% of the eligible construction costs related to the Project and the District agrees to accept said reimbursement under the terms and conditions of this Agreement; and

WHEREAS, this Agreement is in the best interests of the health, safety, and welfare of the County and the District.

**NOW, THEREFORE,** in consideration of the mutual covenants and undertakings set forth herein, the District and County hereby agree as follows:

- 1. The above-stated recitals are incorporated herein as if fully set forth herein.
- 2. The U.S. Army Corps of Engineers (USACE) has issued Permit # <a href="NUMBER">NUMBER</a>> authorizing the construction of the Project, which is attached hereto and incorporated herein as Exhibit "A.
- 3. **COUNTY** shall reimburse the **DISTRICT** one hundred percent (100%) of the actual construction costs associated with the Project upon the completion of the work as accepted by the **COUNTY** in an estimated amount of \$XX. See detailed estimate at Exhibit B. In the event final construction costs are more or less than the estimate, the County shall be responsible for the full amount of the actual costs of construction.

- 4. For the purposes of this Agreement, eligible construction costs shall mean the actual costs incurred by the District reasonably related to the engineering and construction of the Project, including but not limited engineering, labor, material, work equipment, tools, installation, and administration costs as required to construct the Project in accordance with the approved USACE. permit, applicable local ordinances, and state and federal regulations.
- 5. To obtain payment for reimbursement, **DISTRICT** shall submit to the **COUNTY** an original invoice plus one copy together with any other information or documentation which may be reasonably required by **COUNTY** to review and confirm the adequacy of the payment reimbursement request no later than sixty (60) days after the Project has been completed and accepted by the **COUNTY**. Invoices shall designate the nature of the services performed.
- 6. **DISTRICT** shall supervise and direct the installation and construction of the Project in a workmanlike and safe manner, applying such skills and expertise as may be necessary to perform the work in accordance with the approved permit. **DISTRICT** shall be solely responsible for the means, methods, techniques, sequences and procedures of the construction and installation of the Project.
- 7. This Agreement shall be effective as of the date of last execution hereof by the Parties hereto (the "Effective Date") and remain in effect until the Project is completed and the District has been fully reimbursed. This Agreement may be terminated with or without cause with sixty (60) days written notice. If so terminated, County shall promptly pay District for all work done related to Project until the date of termination.
- 8. To the extent permitted by law, and without waiving sovereign immunity beyond the limits set forth in §768.28, *Florida Statutes*, **COUNTY** agrees to indemnify, defend, and hold harmless **DISTRICT** against any actions, claims or damages arising out of the work as described in this Agreement, except for those arising from the District's sole negligence.
- 9. Any claims, lawsuits or disputes that may arise under this Agreement shall be governed by the Laws of Florida, with venue in Indian River County, Florida.

01538757-1

10. This Agreement constitutes the entire agreement and understanding of the parties, as it pertains to the construction or installation of the Project. There are no representations or understandings of any kind not set forth herein. Any amendments to this Agreement must be in writing and executed by both parties.

**IN WITNESS WHEREOF**, the parties hereto have entered into this Agreement as of the day and year first above written.

INDIAN RIVER MOSQUITO CONTROL
DISTRICT
By:
Name:
Title:
Date:
INDIAN RIVER COUNTY
By:
Name:
Title:
Date:

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# Resolution Number 2021-007

A RESOLUTION OF THE INDIAN RIVER MOSQUITO CONTROL DISTRICT OF INDIAN RIVER COUNTY, FLORIDA, AMENDING THE STATE FUND FOR FISCAL YEAR 2020-2021.

WHEREAS, certain appropriation and expenditure amendments to the adopted Fiscal Year 2020-2021 budget are to be made by resolution as required by Florida Statute 189.418(6); and

**WHEREAS**, the Board of Commissioners of the Indian River Mosquito Control District of Indian River County, Florida, on October 12, 2021 approved amending the 2020-2021 State Fund to increase appropriations by \$5,952.00;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Indian River Mosquito Control District hereby adopt by Resolution 2021-007, the State Fund Amendment #4, dated September 30, 2021.

DULY ADOPTED at a public hea	ring this 12 <sup>th</sup> Day of October, 2021.
Time Adopted AM	
	(Indian River Mosquito Control District of Indian River County) Chairman
ATTEST:	



ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to: Mosquito Control Program 3125 Conner Blvd, Suite E Tallahassee, FL 32399-1650

Rule 5E-13.027, F.A.C. Telephone: (850) 617-7911; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 4

Fiscal Year: 202

2020-2021

Date:

9/30/2021

Amending: Local Funds\_\_State Funds\_X\_(Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Indian River Mosquito Conti District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

### ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	5	Decrease Request	N.	Revised Budget
\$ 25,549.71	\$ -	\$ 25,549.71	\$ 5,952.00	\$	-	\$	31,501.71

NAME SOURCE OF INCREASE: (Explain Decrease)-

		BUDGETED REC	EIP.	TS			-	
ACCT NO	Description	 Present Budget		Increase Request	_	Decrease Request	107	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$	-	s	_	\$	
334.1	State Grant	\$ 	\$	-	\$		\$	
362	Equipment Rentals	\$	\$	_	\$		\$	
337	Grants and Donations	\$ 7.	\$	_	s	-	S	
361	Interest Earnings	\$ 5.00	\$	-	\$	-	\$	5.00
364	Equipment and/or Other Sales	\$ 20,000.00	\$	5,952.00	S		\$	25,952.00
369	Misc./Refunds (prior yr expenditures)	\$ 5,000.00	\$	-	\$	_	\$	5,000.00
380	Other Sources	\$	\$	_	\$		\$	
389	Loans	\$ - 2	\$	_	\$	-	\$	
TOTAL R	ECEIPTS	\$ 25,005.00	\$	5,952.00	\$		\$	30,957.00
	g Fund Balance	\$ 544.71	\$	-	\$	-	\$	544.71
Total Bud	dgetary Receipts & Balances	\$ 25,549.71	\$	5,952.00	\$		\$	31,501.71

### **BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised

ACCT NO	Uniform Accounting System Transaction		Present Budget	T	Increase Request	T	Decrease Request	1	Revised Budget
10	Personal Services	\$		\$		\$		\$	
20	Personal Services Benefits	\$	-	\$	-	\$		\$	
30	Operating Expense	\$		\$		\$	<del></del>	\$	
40	Travel & Per Diem	\$	-	S		\$		\$	
41	Communication Services	\$		\$		\$		\$	
42	Freight Services	\$	-	\$		\$		\$	The state of the s
43	Utility Service	\$		\$		\$		\$	
44	Rentals & Leases	\$	-	s		\$		\$	
45	Insurance	\$	-	\$		\$		\$	
46	Repairs & Maintenance	\$	-	S	-	\$		\$	
47	Printing and Binding	\$	-	\$		\$		\$	
48	Promotional Activities	\$		\$		\$		\$	
49	Other Charges	\$		\$		\$		\$	
51	Office Supplies	\$	-	\$		S		\$	
52.1	Gasoline/Oil/Lube	\$	-	\$	_	\$		\$	
52.2	Chemicals	\$	25,549.71	s	5,952.00	\$		\$	31,501.71
52.3	Protective Clothing	\$		\$	0,002.00	\$		\$	31,301.71
52.4	Misc. Supplies	\$	-	\$		\$		\$	
	Tools & Implements	\$	-	\$		\$		\$	
54	Publications & Dues	\$		\$	_	\$	<u>-</u>	\$	
55	Training	\$	-,	Š		\$		\$	
60	Capital Outlay	\$	-	\$		\$		\$	
71	Principal	\$		\$		\$		\$	
72	Interest	\$		\$	-	\$		\$	
81	Aids to Government Agencies	\$		\$	-	\$		\$	
	Other Grants and Aids	\$		\$		\$		\$	
89	Contingency (Current Year)	\$	_	\$		\$		\$	
99	Payment of Prior Year Accounts	\$		\$		\$	<del></del>	\$	
	UDGET AND CHARGES	\$	25,549.71	\$	5,952.00	\$		\$	31,501.71
0.001	Reserves - Future Capital Outlay	\$	20,010.71	\$	5,552.00	\$		\$	31,301.71
	Reserves - Self-Insurance	\$		\$		\$		\$	
0.003	Reserves - Cash Balance to be Carried Forward	\$	_	\$		\$		\$	
0.004	Reserves - Sick and Annual Leave	\$		\$		\$		\$	
	ESERVES	\$		\$		\$		\$	
	JDGETARY EXPENDITURES and BALANCES	\$	25,549.71	\$	5,952.00	\$		\$	31,501.71
	UND BALANCE	\$	20,070.71	\$	3,332.00	-	-	_	31,501.71
		1 4	-	Þ	-	\$		\$	•

APPROVED:		DATE
	Chairman of the Board, or Clerk of Circuit Court	5/112
APPROVED:		DATE
	Mosquito Control Program	

### **Resolution Number 2021-007**

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**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Indian River Mosquito Control District hereby adopt by Resolution 2021-007, the State Fund Amendment #4, dated September 30, 2021.

**DULY ADOPTED** at a public hearing this 12<sup>th</sup> Day of October, 2021.

Time Adopted 11:20 AM

M. Eysenlah

(Indian River Mosquito Control District of Indian River County)
Chairman

ATTEST: