

Regular Board Meeting Minutes - CORRECTED

Indian River Mosquito Control District

January 9, 2024 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on January 9th, 2024, at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice-Chair) and Matt Erpenbeck (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance and Support Services), Peter Jiang (Director of Scientific Programs), Melanie Pacot-Stansberry (Payroll Specialist), and Kevin Kinney (IT Specialist)

Visitors: Sarah McInnis, Terry McGinn, and Tom Lowther

I. Call to Order- Chair Broda called the meeting to order at 9:08 AM.

II. Pledge of Allegiance

III. Election of Officers

The traditional rotation would be Commissioner Kirkland as Chair, Commissioner Erpenbeck as Vice-Chair and Commissioner Broda as Secretary/Treasurer.

Commissioner Erpenbeck made the motion to approve the traditional rotation of Officers. The Board unanimously approved; motion passed.

IV. Approval of Meeting Minutes (Attachment A)

Commissioner Erpenbeck made the motion to approve the meeting minutes, as corrected. The Board unanimously approved; motion passed.

Action Item: Commissioner Broda requested distribution of all substantially amended minutes be provided to the Board at the next Board meeting.

V. Financial Report (Attachment B)

Commissioner Broda made the motion to accept and file the financial report for audit. The Board unanimously approved; motion passed.

VI. Public Comment

- Sarah McInnis requested a meeting with the Chair this week to discuss her concerns.
- Terry McGinn provided comments on the special district legislation.

VII. Old Business- none

VIII. New Business

A. Labor Relations Attorney Services RFP (Attachment C)

Staff received requests to amend the scope of services and sought Board direction.

Action Item: After a lengthy discussion, the Board members directed staff to coordinate with general counsel to schedule a shade meeting to discuss this item further.

B. Adulticide Chemical Bid Award (Attachment D)

Staff reviewed the adulticide chemical bid responses and recommended awarding the bid for malathion (96.5%) to Howard Fertilizer and Deltamethrin (2%) to Target.

Commissioner Broda made the motion to award the Adulticide Chemical Bid. The Board unanimously approved; motion passed.

C. Strategic Objectives Update (Attachment E)

The quarterly update on the progress of the strategic goals and objectives was provided in the board books as Attachment E and a revised copy was provided at the meeting. The Board requested to discuss the strategic goals and objectives, as well as the metrics as recommended by OPPAGA.

Action Item: Staff to place the item on the agenda for discussion at the next meeting.

D. Legal Service Rate Increase- Lewis, Longman, & Walker

General counsel has submitted a letter indicating a rate increase for legal services, noting there has not been an increase since 2016.

Commissioner Erpenbeck made the motion to accept the rate increase from Lewis, Longman, & Walker effective February 2024. The Board unanimously approved; motion passed.

Commissioner Broda made the motion for staff to develop an RFQ for legal services to be presented to the Board at the March or April meeting. Commissioner Kirkland and Commissioner Broda approved. Commissioner Erpenbeck opposed; motion passed.

Action item: Staff to develop an RFP for legal services to present to the Board at the March or April meeting.

IX. Director's Report

- Staff are finalizing the annual report for FY 2022-2023 and expect to have the final available at the next Board meeting.
- Legislation:
 - HB7013/SB1058- Special Districts was referred to the Way & Means and State Affairs Committees in the House on 12/27; referred to Committee on Community Affairs in the Senate on 1/4.
 - FMCA is seeking to increase the state aid/funding in the FDACS budget for Tier II and Tier III programs.

Commissioner Broda asked about the continuance of the existing website provider and the historical reports.

X. Commissioner's Comments- none

XI. Upcoming Meetings

- FMCA Fly-In - January 9th- 11th, 2024
- FASD Legislative Forum - January 22nd – 26th, 2024
- FMCA Tallahassee Days – January 22nd-23rd, 2024
- FMCA DODD Short Courses – January 29th- February 2nd, 2024
- Regular Board Meeting – February 13th at 9:00 am
- AMCA Annual Meeting – March 4th thru March 8th, 2024
- Regular Board Meeting – March 12th at 9:00 am

XII. Adjournment

Commissioner Broda made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 10:30 AM.

Attest:




