
**MINUTES OF REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
INDIAN RIVER MOSQUITO CONTROL DISTRICT
SEPTEMBER 8, 2020**

The monthly meeting of the Indian River Mosquito Control District Board of Commissioners was held in the District's office on Tuesday, September 8, 2020.

Participating at the District office were: Commissioners Janice Broda and Tom Lowther, Director Doug Carlson, Assistant Director Sherry Burroughs, Michael Hudon, Mark Kartzinel, Diane Richards, Melanie Pacot-Stansberry, Tom Ether, Sue Ether, Candidate Matt Erpenbeck, Paul Fafeita. Participating by ZOOM included: Attorney Tara Duhy, Candidate Vada Mossavat, Candidate Jeff Andros, Alan Curtis, 2 others who were unidentified.

Chairman Lowther called the meeting to order at 9:12AM (Chairman Lowther had read the conditions under which this ZOOM meeting will operate at the beginning of the OPEB Trust meeting which immediately preceded this Regular Board meeting)

MINUTES OF AUGUST 11, 2020 REGULAR MEETING (Attachment A)

Through a motion by Janice Broda, the minutes of the August 11, 2020 meeting were accepted.

FINANCIAL REPORT (August 1 through August 31; Attachment B)

| | |
|--|----------------|
| Income | \$322.16 |
| Disbursements | |
| Local Funds (includes Checks 12944-13004 & dd11362-dd11418)..... | \$451,325.45 |
| Non direct-deposit payroll..... | \$2,600.26 |
| State Funds (3105)..... | \$7,296.00 |
| Total Disbursements..... | -\$461,221.71 |
| Net..... | -\$460,800.55 |
| | |
| Change in cash position from last month | -\$459,263.06 |
| Bank balance (all accounts)..... | \$2,180,225.45 |
| Less reserves and contingency..... | -\$700,000.00 |
| Total available cash | \$1,480,225.45 |

Through a motion by Janice Broda, the financial information was accepted and filed for audit.

PUBLIC COMMENTS

Several comments and discussion occurred during this portion of the meeting. From information provided to Candidate Jeff Andros as public records requests, he expressed concern about how the District handles several items such as petty cash, using Lewis, Longman and Walker as our attorneys, and the fact that some of the information he has requested has not been provided in the fashion that he requested. He made the assertion that the District is not following F.S. Chapter 119. Attorney Duhy provided a statement that she represents the District and has provided guidance to make certain IRMCD is following the law. A discussion of whether the District should develop a Public Records Request policy followed. Staff will work towards providing draft wording for such a policy at our October meeting. Mr. Carlson said that the District has been careful to follow Chapter 119 and thereby not set other precedents. Commissioner Broda stated that this issue has not been a problem in the past, the District needs to protect the taxpayers interests and be transparent. However,

she noted that transparency comes with some costs and the means to handle this is defined in Chapter 119. Mr. Carlson said that he has offered to meet with Mr. Andros and provide to him Mastercard bills for FY 18-19 and 19-20 at no cost and can discuss District operations with him as he and Sherry Burroughs did last week with Candidate MacCoy. If Mr. Andros would like to see other Mastercard bills, he will specify which ones.

Candidate Mossavat asked if the District has a policy in place as to how to handle a member of the District was accused of a crime. Doug said that the answer to that was no but Staff can consider that item also.

OLD BUSINESS

- **UPDATE ON COVID-19 IRMCD PRACTICES.** Sherry Burroughs said that there have been no recent changes in the District's efforts regarding COVID.
- **CONSIDERATION OF PURCHASING UV-C LIGHTS FOR AC SYSTEM (Attachment C).**
Mr. Carlson referred to the attachment which included the 3 quotes the District has received. After some brief discussion, through a motion by Janice Broda, it passed to accept David Air Conditioning's quote of \$1500. It is likely that the District will be reimbursed for this via Indian River County's Cares Act allocation.
- **PROGRESS INTEGRATING MAPVISION INTO THE DISTRICT'S OPERATIONS (Attachment D).**
Sherry updated the Board as to where the District is with integrating the database system into our operations. The next ZOOM meeting with LEA will be on Thursday with meetings currently occurring every two weeks.
 - **3rd PARTY REPOSITORY.** Doug referred to the memo from Lewis, Longman and Walker concerning license agreements, especially as they relate to 3rd Party Repository agreements. Because the memo was received late last week, it was decided to table this discussion until our October meeting.
- **APPROVAL OF SECTION 125 PLAN DOCUMENT AMENDMENT EFFECTIVE OCT. 1, 2020.** The Section 125 document for FY 20-21 was approved through a motion by Janice Broda. This is an item that requires annual approval just prior to the beginning of the new fiscal year.
- **STATUS OF BID PROCESS FOR GENERATOR SYSTEM FOR DISTRICT OFFICE AND DRY CHEMICAL BUILDING.** Doug reported that the bids have been issued to about a dozen companies. A pre-bid meeting has been scheduled for Sept. 16. Bids are due by 3:30PM on October 12 with the bid opening to occur at the October 13 Board meeting.
- **FEMA UPDATE.** Doug reported that we have recently learned that approximately \$200K has been obligated for Hurricane Dorian impacts.

NEW BUSINESS

- **APPROVAL OF FY 2020-21 TENTATIVE BUDGET.** Doug summarized the 3 options that were provided to the Board for their consideration. Options 1 & 2 use the same millage rate as last year (0.2515) with Option 3 using the rolled-back rate of 0.2436. After some discussion, through a motion by Janice Broda, Option 1 was chosen for the Tentative FY 20-21 Budget (vote 2-0 for it). This will be presented at the Tentative Budget Hearing on Sept. 15 @ 5:01PM. Ms. Broda said she made the motion to move the issue forward to the Tentative Budget Hearing.

- CONSIDERATION OF 2021 REGULAR BOARD MEETING DATES (Attachment E). Through a motion by Janice Broda, the dates identified on Attachment E were approved for Regular Board meetings during 2021. They are the 2nd Tuesday of each month.

DIRECTOR'S REPORT

- TEMPORARY CONTROL.
 - LARVICIDING. Mr. Carlson reported that 2837 acres were aerially larvicided in August. The historical average for the month is 2444 acres. The last 5-year average is 3652.
 - DRONE PROJECT. Doug mentioned that our second use of the drone occurred on Sept. 3 at the same locations treated about a month ago (Medical Center area, South John Knights Impoundment (western section)).
 - ADULTICIDING. During August, 176 miles were sprayed. The historical average is 1499 mi. The last 5-year average is 1230 miles.
 - SERVICE REQUESTS. 49 service requests were received in August. The historical average for the month is 159. The last 5-year average is 143 requests.
- PERMANENT CONTROL. Sherry reported that impoundment flooding is in a maintenance mode with some mowing and hedging being done on several impoundments. She mentioned that this winter we are planning to replace 11 culverts. Given that the Budget Option 1 includes the purchase of a mini-excavator and articulated dump truck for this dike work, Sherry asked the Board whether it would be acceptable (assuming these items are included in the Final Budget approved on Sept. 22) to purchase them either through the State Bid or Fla. Sheriff's Association methodology. After some discussion, there was disagreement as to whether to use the full bid process or simply purchase them via State Bid or Fla. Sheriff's Association. A decision was tabled until the October meeting.
- ARBOVIRUS SURVEILLANCE. Mark Kartzinel reported that the District's sentinel birds are now out. Over the past several weeks, our mosquito numbers have been quite low. Statewide in August, there were 67 WNV sentinel positives. In August there were 3 imported and 27 locally-transmitted dengue cases in south Florida.
- EDUCATIONAL ITEMS. There were none in August.
- UPCOMING MEETINGS & EVENTS
 - Sept. 9 – Open Enrollment
 - Sept. 15 @ 5:01PM – Tentative Budget Hearing
 - Sept. 22 @ 5:01PM – Final Budget Hearing
 - Oct. 13 @ 9AM – first Board meeting of new fiscal year
 - Oct. 22 – Health Screening

COMMISSIONER COMMENTS

There were none.

MOTION FOR ADJOURNMENT

As there was no further business to discuss, through a motion by Janice Broda, the meeting was adjourned at approx. 10:35AM.

Attest:

