

**MINUTES OF REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
INDIAN RIVER MOSQUITO CONTROL DISTRICT
NOVEMBER 12, 2019**

The monthly meeting of the Indian River Mosquito Control District Board of Commissioners was held in the District's office on Tuesday, November 12, 2019.

Present were: Commissioners Janice Broda, Tom Lowther & Buck Vocelle, Director Doug Carlson, Assistant Director Sherry Burroughs, Michael Hudon, Diane Richards, Melanie Pacot, Don Shroyer, John Beidler.

Chairman Buck Vocelle called the meeting to order at 9:00AM.

MINUTES OF OCTOBER 8, 2019 MEETING (Attachment A)

Through a motion by Tom Lowther, the minutes of the October 8, 2019 meeting were accepted.

FINANCIAL REPORT (October 1 through October 31; Attachment B)

Income	\$44,885.85
Disbursements	
Local Funds (includes Checks 12,336-12,421 & dd10,692-dd10,779).....	\$413,828.92
Non direct-deposit payroll.....	\$10,461.34
State Funds (no checks).....	\$0.00
Total Disbursements.....	\$424,290.26
Net.....	-\$379,404.41
Change in cash position from last month	-\$371,669.47
Bank balance (all accounts).....	\$1,932,634.99
Less reserves and contingency.....	-\$743,120.08
Total available cash	\$1,189,514.91

Through a motion by Janice Broda, the financial information was accepted and filed for audit.

PROPOSED FY 19-20 AMENDMENTS #1 & #2 (Attachment C).

- **STATE FUND.** The Beginning Fund Balance was increased by \$1700 in the State Fund Budget to bring it to actual. The increase in income was offset by an increased in the Chemical Category.
- **GENERAL FUND.** The Beginning Fund balance was increased to the actual by increasing it to \$2.3M. The increase in income of \$310K was offset by increasing Repairs and Maintenance by \$125K to cover some impoundments damaged by Hurricane Dorian along with some culvert and pump station repairs and modifications. Contingency was increased by \$175K to make a total of \$543K. Future Capital Outlay Reserves were increased by \$10K to bring it to \$100K
- **MOTION TO ACCEPT.** Through a motion by Tom Lowther, it passed to approve FY 19-20 Amendment #1 (State) and Amendment #2 (Local) and adopt Resolution Number 2019-007.

OLD BUSINESS

OPEN AND POSSIBLE AWARD OF CHEMICAL BIDS. Mr. Carlson opened and briefly read the larvicide bids which were provided by Adapco, Clarke MC, and Target. Staff will analyze the bids and report back at next month's meeting.

UPDATE ON DEVELOPING PROCUREMENT PROCEDURES (Attachment D).

Doug mentioned that on Friday, he electronically provided the Lewis, Longman and Walker spreadsheet which summarized the procurement procedures as they apply to IRMCD.

INVITATION TO NEGOTIATE FOR DATABASE. Doug referred to the e-mail from Chris Johns (LLW) concerning requirement for purchasing an information database. Staff feels that using the "invitation to negotiate" process is most applicable to the District. The Board agreed with this approach and next month Staff will bring some steps that will be taken in this regard.

CONSIDERATION OF VEHICLE PURCHASES.

VEHICLES UNDER \$35K. Doug reported that through the Florida Sheriffs' Association process, orders have been placed with Duval Ford for the purchase of 3 budgeted vehicles which are all Ford F-150s (ULV, larvicide, Asst. Director) and cost under \$35K.

VEHICLE PURCHASE OVER \$35K (DUMP-TRUCK). Doug said that through the Fla. Sheriffs' Association, the cost for the budgeted F-550 dump-truck is \$54,029 and is offered through Duval Ford. Through a motion by Tom Lowther, the Board approved moving forward with this purchase.

NEW BUSINESS

REQUEST TO ABANDON PUMP STATION EASEMENT AT BEE GUM POINT (Attachment E). Doug referred to the attachment where he explained that the Indian River Land Trust (IRLT) is requesting that the District abandon the easement that they provided to us for a permanent electric pump station on the eastern side of the impoundment because we no longer plan to do this project. After some discussion Ms. Broda suggested that Mr. Grudens be asked to attend next month's meeting to discuss this request.

DIRECTOR'S REPORT

TEMPORARY CONTROL

- LARVICIDING. Mr. Carlson reported that 2513 acres were aerielly larvicided in October. The historical average for the month is 1008 acres. The past 5-year average for this month is 862 ac.
- ADULTICIDING. During October, 120 miles were sprayed. The historical average is 1158 mi. The past 5-year average for this month is 532 miles.
- SERVICE REQUESTS. 39 service requests were received in October. The historical average for the month is 103. The past 5-year average for this month is 91 requests.

PERMANENT CONTROL. All culverts remain open for the fall/winter/spring period. Staff is working on mowing and trimming and will begin repairing dikes in need of such work when conditions allow.

POSSIBLE CULVERT AND PUMP STATION WORK BY R&S METALWORKS. Doug mentioned that we received a quote for several of these items on Friday. Staff will review them in detail to be presented at our December meeting. At this meeting, the Board agreed to move ahead with the lining of the 2 culverts under the road at Pine Island. The recent quote was for \$72,100 which is less than the budgeted amount of \$90K.

ARBOVIRUS SURVEILLANCE.

WNV. Sherry Burroughs reported in Mark Kartzinel's absence and stated that we continue to have WNV positive chickens reported with 19 in October and a total of 51 year-to-date. There have been 594 YTD in the state. Saltmarsh mosquitoes continue to be collected in the Fellsmere area.

DENGUE. Concerning dengue, statewide there were 90 imported cases in October with 325 YTD; in October there were 6 locally transmitted cases with a YTD total of 12.

EDUCATIONAL ITEMS.

- **CENTENNIAL PARADE.** The District participated in the upcoming Centennial Parade on October 26 (a few pictures were provided). Many positive comments were received about our participation and the District’s contributions to the growth of IRC.
- **INDIAN RIVER COUNTY HISTORICAL SOCIETY VIDEOS.** Doug reported that he, John Beidler, Janice Broda and Dr. Jon Day have participated in the filming of a video on mosquito control history and practices which is being developed by the IRC Historical Society. Interviews of the 4 of us took place on August 8 with filming at FMEL, IRMCD and in the field taking place on Oct. 17. When completed this will be part of the Historical Society video series as displayed on their website.
- **DEPT. OF HEALTH ASSESSMENT.** Every several years, our local Dept. of Health participates in an assessment where their “partners” hear about the many initiatives that they are involved in and grade them on their participation. Doug participated in that event on Nov. 7.

AUCTION. From the online auction (www.publicsurplus.com), all items sold totaled \$8838.

UPCOMING MEETINGS & EVENTS

- November 17-20 – FMCA meeting in St. Augustine
- Thanksgiving Potluck on Wednesday, Nov. 27 @ 1PM.
- December 6 – Holiday Party at Vero Bowl
- December 10 @ 9:00AM
- January 14, 2020 @ 9:05AM (OPEB meeting will precede this meeting)
- Jan. 14-16 - FMCA Fly-in will be held at Lee County
- February 11 @ 9:00AM
- March 10 @ 9:00AM
- April 14 @ 9:00AM

COMMENTS

Michael Hudon mentioned that several staff members met with the Environmental Learning Center last week concerning their plans to constructed an amphitheater and discussed what can be done to minimize the mosquito and sandfly problem there during outdoor events.

MOTION FOR ADJOURNMENT

As there was no further business to discuss, through a motion by Janice Broda, Chairman Vocelle adjourned the meeting at 10:07AM.

Attest:  