

## Regular Board Meeting Minutes

Indian River Mosquito Control District

July 9<sup>th</sup>, 2024 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on July 9<sup>th</sup>, 2024, at the District Office.

**Present:** Anna Kirkland (Chair), Matt Erpenbeck (Vice-Chair) and Janice Broda (Secretary/Treasurer)

**Visitors:** Tom Lowther

**Staff:** Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance), Michael Hart (Director of Operations), Peter Jiang (Director of Science), Tamar Rivera (Human Resource Generalist), Kevin Kinney (IT Manager), and Johanna Avril (Community Relations Specialist)

I. **Call to Order:** Chair Kirkland called the meeting to order at 9:01 AM.

II. **Pledge of Allegiance**

III. **Approval of Meeting Minutes – June 4<sup>th</sup>, 2024** (Attachment A)

Commissioner Broda made the motion to approve the amended June 4<sup>th</sup>, 2024 minutes. The Board unanimously approved; motion passed.

IV. **Financial Report** (Attachment B)

Commissioner Erpenbeck made the motion to accept and file the financial report for the audit. The Board unanimously approved; motion passed.

V. **Public Comment – None**

VI. **Old Business**

A. **September TRIM Public Hearings – Date Announcements**

The tentative budget hearing will be held on September 13, 2024 at 5:01 PM and the final budget hearing will be held on September 24, 2024 at 5:01 PM.

B. **Social Media – Update**

Staff apprised the Board of the status of Archive Solutions implementation. Staff informed the Board of the progress made developing a social media policy to present for approval.

VII. **New Business**

A. **Strategic Objectives Update (Attachment C)**

The third quarter report was provided to the Board.

**Action Item: Commissioner Broda requested a list of the potential partnerships for G6-04-M2**

B. **Draft Budget for FY 2024-2024 (Attachment D) Under Separate Cover**

Staff reviewed the draft detail work plan for fiscal year 2024-2025. The recommended budget was presented with a millage rate of 0.2400 and provides \$6.6 million in ad valorem tax revenue. The 0.2400 millage rate is 7.82% greater than the rolled back rate of 0.2226. If this budget is adopted, it would be advertised as a tax increase.

**Commissioner Erpenbeck made the motion to approve the preliminary budget option #1. The Board unanimously approved; motion passed.**

**C. Policy & Procedure Manual**

Staff provided updates to the manual for Board review and approval at the next Board meeting.

**VIII. Director's Report-**

Sherry provided an update of the monthly District business and summarized the District Report. Staff is working with the Commissioner's to determine what information they prefer to have in the District Report.

**IX. Commissioner's Comments**

Commissioner Broda – None

Commissioner Erpenbeck – None

Commissioner Kirkland – None

**X. Upcoming Meetings**

- Regular Board Meeting – August 13<sup>th</sup> at 9:00 am

**XI. Adjournment**

**Commissioner Broda made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 9:30 AM.**

Attest:

