

Regular Meeting Minutes

Indian River Mosquito Control District

April 12, 2022 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on April 12th, 2022, at the District Office.

Present: Matt Erpenbeck (Chair), Tom Lowther (Vice-Chair) and Janice Broda (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Finance Director), Johanna Avril (HR Generalist), Sarah McInnis (Senior Entomologist), Scott Artman (Surveillance Technician), and Melanie Pacot-Stansberry (Payroll Coordinator).

Visitors: Lawrence Kyzer

I. **Call to Order** – Chairman Erpenbeck called the meeting to order at 9:00 AM.

II. **Pledge of Allegiance**

III. **Consent Agenda** *(All items as Consent Agenda items are considered routine and non-controversial by the Board and will be approved in a single motion. There will be no separate discussion of these items. Prior to this meeting, Board members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.)*

A. Approval of Minutes (Attachment A)

B. Financial Report (Attachment B)

Commissioner Lowther made the motion to approve the consent agenda. The Board unanimously approved; motion passed.

IV. **Public Comment** – none

V. **Old Business**

A. McCullers Point aka Sand Point Mitigation Project Update (Attachment C)

Sherry reported that the project was successfully completed under budget. Attachment C included the proposed cost estimate and the final invoice.

B. Security & Fencing Project (Attachment D)

Staff received three quotes for the electrical portion of the security and fencing project. Staff recommended award to Complete Electric in the amount of \$20,950.00.

Commissioner Broda made a motion to approve staff recommendation of award to Complete Electric. The Board unanimously approved; motion passed.

VI. **New Business**

A. Aerial Adulticiding Contract Renewal (Attachment E)

This is the second year, of a three year contract, for aerial adulticiding, beginning May 1, 2022 through April 30, 2023. Staff is recommending renewal to both contractors for year two to have the capability to use both providers based on availability if needed for aerial adulticiding.

Action Item: Commissioner Broda requested bid documents for next generation aerial adulticiding be emailed to her attention. A copy was provided at the end of the meeting.

Commissioner Lowther made the motion to renew the aerial adulticiding contract for 2022-2023. The Board unanimously approved; motion passed.

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Board of Commissioners with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings and that, for such purpose he may need to ensure that a record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the Office Manager at 772-562-2393 at least 48 hours in advance of the meeting.

B. Policy Review – Rewarding Exceptional Suggestions (Attachment F)

Staff has determined the policy is outdated and is very vague. The policy is not consistent with the current productivity of the District and has not been utilized. Staff recommends striking the policy from the handbook.

Commissioner Lowther made the motion to strike the Rewarding Exceptional Suggestions Policy from the handbook. The Board unanimously approved; motion passed.

C. Map Vision Presentation Surveillance and ULV

Sarah and Scott demonstrated the service request and surveillance reporting capabilities of the Map Vision database.

VII. **Director’s Report** – Sherry provided the following report

- **IT Discussion** – Per Board’s request, Sherry coordinated with Janice Rustin (LLW) to inquire of shade meeting to discuss IT. Ms. Rustin reported there are no exceptions to sunshine law to allow for discussions of IT issues. She did note that a bill (HB7057) was prepared for the Governor’s signature that would allow an exemption for cybersecurity from sunshine meeting requirements and public records.
- Sherry introduced some items that staff is working on for future meeting discussions.
 - **Merit Pay vs Pay Increase** – Staff is suggesting discontinuing the merit pay evaluations and replace with an overall pay increase, like the County.
 - **Compensation Plan** – Based on review of the compensation/pay plans, staff recommends outsourcing to third party to review and develop a new compensation plan, addressing pay ranges and schedules, which will serve as a “reset” for salaries.
 - **Strategic Plan** – Staff suggest the District employ a third-party facilitator to develop a strategic plan for the District. The plan will identify the District’s mission, and goals and objectives, and is tied into the budget.
- **LiDAR work** – Doug previously sought to obtain LiDAR of Pine Island, to assist in understanding of the elevations of the marsh and determinations of larvicide application areas. LEA provided a cost estimate of \$5,650 to perform LiDAR of 600 acres. Staff would like to conduct this survey and then evaluate the results. If deemed successful, staff would like to obtain LiDAR for all of the impoundment areas.

Commissioner Lowther made the motion to proceed with the LiDAR, with cost not to exceed \$5,650. The Board unanimously approved; motion passed.

- **Race at Hole-in-the Wall Impoundment** – Michael Strazinsky contacted the District inquiring if he could hold a race at Hole-in-the-Wall impoundment. He indicated they have insurance and have done events on dikes at St. Lucie County Mosquito Control District previously. Board had no objections.
- **Board Book Documentation** – Documents are now available on the District’s website; Board Members would still like a hard copy of the materials for upcoming meetings.

Sherry provided the following operational report.

- **Permanent Control/Impoundments**
 - Pump station improvements at 73rd (North Winter Beach)
 - Golf Course pump repaired and installed yesterday
 - Inspecting flap gate seals with anticipated pump-up beginning April 18th

- **Larvicide**
 - Maximum tide 28"; maximum rainfall reported was 2.5" at Preacher's Island
 - Maximum adult numbers 1- 5 countywide, with 15-20 in isolated areas in south county
 - One aerial mission was completed on March 19th totaling 355 acres
 - New Coastal Inspector, John, joined on March 28th
 - Celebrated Daniel Gold's, "Goldie", years of dedicated service, as he retired on April 1
 - Beginning recruitment for a new Coastal Inspector

- **Special Projects/Capital Equipment Purchases:**
 - Generator –still in the permitting phase of project and generator remains on backorder
 - Still waiting on bush hog mower

Sarah provided the following Surveillance and ULV report.

- **Arbovirus Surveillance**
 - District: No arboviral activity. Some sentinels have tested inconclusive, none have reached the threshold for removal.
 - Statewide: There has been SLE and EEE activity throughout the State. The Panhandle, Pinellas, and Orange County have all reported positive sentinel cases, there are no human cases to report. 13 Dengue imported cases statewide. Entering early amplification period for SLE.
 - Control measures taken for chicken house to prepare for new baby chicks due to avian flu concerns.

- **Mosquito Surveillance**
 - Parity down to 26% compared to previous week of 28%, aspiration numbers have increased with species *Aedes infirmatus*
 - *Culex nigripalpus* numbers are the same in comparison to last month, increase in non-*Culex* species low *taeniorhynchus* numbers in general.

- **ULV**
 - 88 miles treated, below the historical average of 228 due to mild weather conditions
 - 21 service requests 18 website service requests

Johanna provided an update on the home school visits that were held in March. Staff will also be participating in the City of Sebastian's Earth Day/Arbor Day Event at Sebastian Riverfront on April 23, 2022.

VIII. **Commissioner's Comments** – none.

IX. **Upcoming Meetings and Events**

- Board Meeting – May 10th, 2022 at 6:00 PM
- Board Meeting – June 7th, 2022 at 9:00 AM

X. Adjournment

Commissioner Lowther made the motion to adjourn. The Board unanimously approved. The meeting was adjourned at 10:27 AM.

Attest: 
