

Regular Board Meeting Minutes

Indian River Mosquito Control District

June 4th, 2024 @ 9:05 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on June 4th, 2024, at the District Office.

Present: Anna Kirkland (Chair), Matt Erpenbeck (Vice-Chair) and Janice Broda (Secretary/Treasurer)

Visitors:

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance), Michael Hart (Director of Operations), Peter Jiang (Director of Science), Tamar Rivera (Human Resource Generalist) and Kevin Kinney (IT Manager)

I. **Call to Order:** Chair Kirkland called the meeting to order at 9:03 AM.

II. **Pledge of Allegiance**

III. **Approval of Meeting Minutes – April 9th, 2024 and May 14th, 2024** (Attachment A)

Commissioner Broda made the motion to approve the April 9th, 2024 minutes. The Board unanimously approved; motion passed.

Commissioner Erpenbeck made the motion to approve the May 14th, 2024 minutes. The Board unanimously approved; motion passed.

IV. **Financial Report** (Attachment B)

Commissioner Broda made the motion to accept and file the financial report for the audit. The Board unanimously approved; motion passed.

V. **Public Comment – None**

VI. **Old Business**

A. **Social Media Archive Solutions Comparison** (Attachment C)

Staff advised the Board that Archive Solutions was chosen for the archiving of the Facebook content and will be implemented next fiscal year.

B. **Revised Event Participation Policy** (Attachment D)

The policy was revised based on the Board's comments at the last meeting and is provided for final review and approval.

Commissioner Erpenbeck made the motion to approve the Event Participation Policy. The Board unanimously approved; motion passed.

C. **Statewide Mutual Aid Agreement**

The agreement has been approved by legal counsel and is approved as to form and legal sufficiency. The document was signed and will be made available for the Chair's signature upon board approval.

Commissioner Erpenbeck made the motion to approve the Statewide Mutual Aid Agreement. The Board unanimously approved; motion passed.

VII. New Business

A. September TRIM Public Hearings- Date Determination (Attachment E)

The TRIM milestone date calendar has been made available for selection of the Tentative, and Final Budget hearing dates. The tentative budget hearing will be held on September 13, 2024 at 5:01 PM and the final budget hearing will be held on September 19, 2024 at 5:01 PM

VIII. Director's Report-

Sherry provided meeting dates for Fellsmere Planning and Zoning Commission, impoundment pump up status, IR Land Trust Water Tower summer drawdown and access status at Morgan's impoundment. Sherry updated the Board on Community events coming up and positions filled.

IX. Commissioner's Comments

Commissioner Broda – None

Commissioner Erpenbeck – None

Commissioner Kirkland – thanked staff for taking prompt action on a service request that was provided to her from a Fellsmere resident

X. Upcoming Meetings

- Regular Board Meeting – July 9th at 9:00 am

XI. Adjournment

Commissioner Kirkland made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 9:15 AM.

Attest:



